



HPS Friday Bulletin

Friday 8 September 2017, forthcoming events for the week commencing 11 September 2016

Monday	11.9.17	8am-9am 3.15pm-4.30pm	Breakfast Club Hang Out after school club
Tuesday	12.9.17	8am-9am 3.15pm-4.30pm	Breakfast Club Hang Out after school club
Wednesday	13.9.17	8am-9am 3.15pm -4.30pm 3.15pm – 4.30pm	Breakfast Club Hang Out after school club Judo Club
Thursday	14.9.17	8am-9am 3.30pm-4.15pm 3.15pm -4.30pm	Breakfast Club Parents Meeting in Rowan Class Hang Out after school club
Friday	15.9.17	8am-9am 3.15pm -4.30pm	Breakfast Club Hang Out after school club

This bulletin contains lots of important information regarding the upcoming year, including information about where to find the school calendar, free school meal entitlement, staffing updates and information about how to contact school. Please read it carefully.

We hope you all had a very enjoyable summer. For those of you who are new to the school these weekly bulletins will normally be published on Friday afternoon, and from next Friday will only be sent to you in an email so please look out for them. They may end up in your 'spam' or 'junk' folders so if it looks like you haven't got a copy, please check those folders first. They are also published on our website.

Mrs Hoof update

As you will know Mrs Hoof is expecting her second baby very soon. We had hoped that she would be able to come back to teaching until the end of September before starting her maternity leave in October, but on the advice of her doctors she has started her maternity leave this week. This means that Mrs Hulme and I will be teaching Oak class this year. Mrs Hulme will teach all day on Tuesday, Wednesday and Thursday, and on Friday morning, I will be teaching Oak class all day on Monday and on Friday afternoon.

Class teacher reminders

Just a reminder of our 4 classes and their teachers' are as follows –

Orchard Class – Foundation Stage - taught by Mrs Locke

Oak Class – Years 1 and 2 - taught by Mrs Hulme

Willow Class – Years 3 and 4 - taught by Mr Fox

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Rowan Class – Years 5 and 6 - taught by Mrs Flower

As well as my teaching commitment to Oak Class, I will also be teaching on a Tuesday morning in Rowan Class and on a Wednesday morning in Willow Class.

In case you didn't know, Years 1 and 2 are generally referred to as Key Stage 1 or KS1, while Years 3-6 are generally referred to as Key Stage 2 or KS2.

You are always welcome to discuss your child's progress and well-being with his/her class teacher. We are available most of the time for a quick chat – although we tend to be very busy first thing in the morning and will not be available at all between 8.30am and 8.50am as we have a morning briefing. If you need a longer appointment we may ask you to come back later in the day to make an appointment.

The School Year 2017-18 – please add these in, thank you

Term 1 and 2 (Autumn Term)	Term 3 and 4 (Spring Term)	Term 5 and 6 (Summer Term)

The School Calendar

We keep the school calendar up-to-date and it is the best place to look for upcoming dates for things like parents evening dates, music concerts, PTA meetings and school trips. It can be found on the school website.

Contacting school

Just a reminder, if you need to contact us here at school please use the email addresses listed below.

The school office email address is –

office.2001@hornton.oxon.sch.uk

Mr Green's email address is –

m.green@hornton.oxon.sch.uk

You can email all of our teachers by using the email addresses below

Mrs Locke – k.locke@hornton.oxon.sch.uk

Mrs Hulme – l.hulme@hornton.oxon.sch.uk

Mr Fox – j.fox@hornton.oxon.sch.uk

Mrs Flower – s.flower@hornton.oxon.sch.uk

Parents Meeting

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Many thanks to those parents that attended our parent meeting this week. Did you miss it or forget about it? Don't worry, I am going to re-run the session for those parents and carers who may have missed the first meeting. The new meeting will take place next Thursday 14 September at 3.30pm in Rowan Class.

Pupil Data

Each year we send out pupil data sheets to all of our parents. These sheets include things like names, address, contact numbers and emergency contact details. We ask that you please check the information. If all the information is correct please sign the document and return it to Jenny in the office by Friday 15 September. If changes need to be made please correct them on the sheet and return it to Jenny, who will then update our records. Your child received their data sheets today (Friday 9 September). We were unable to contact a number of parents last year because their contact details were out of date, so it is important that you check the records we hold. It is also worth noting that all data we hold about you and your children is kept in line with all current data protection laws.

Milk for Schools

If you child is under the age of 5 we offer them the chance to have a free drink of milk at playtime. Please contact Jenny in the office if you are interested. As soon as your child turns 5, unfortunately, they are no longer entitled to free milk. – Jenny, is this still true??

Breakfast Club and Hang Out after school clubs

We run a Breakfast Club and an after school Hang Out Club at school. Breakfast Club is open to anyone who attends school and runs from 8am in the morning. The Hang Out after school club is open to anyone who attends school and runs from 3.15pm until 4.30. The school gate will not be open to other pupils until 8.40am every morning, however, if you wish to drop your child off earlier than this then they should report to Breakfast Club where they will be supervised by one of the supervisors. The cost per session is £3, any child who attends any part of the breakfast club session will be charged £3 which includes a healthy breakfast or snack and a drink. The cost of the Hang Out club is also £3 per session.

We will continue with our booking policy for both of our wrap around care services. Attached to the end of this bulletin are the booking forms which you will need to fill in, in advance, to book your child's place. There are separate booking forms for Breakfast Club and after school club, please fill in the correct form. Send your completed form, together with payment, to the office so that we can ensure that all of our registers are up to date. Having said this, we do still want to offer the flexibility that I know so many parents enjoy so we will still be offering a turn up and pay option in emergency cases. We would, however, prefer parents to book in advance so that we are aware of pupil numbers.

Parent Volunteers

We are always pleased to hear from parents and carers who are willing to come in and help as volunteers.

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Ways in which you could help are:

- Coming in as a classroom helper to hear readers, or to assist with art; cookery; technology etc. Please speak to your child's class teacher if you are interested.
- Running a lunchtime or after school club to share a talent you have with the children. Please see Mr Green if you are interested.

Photography Policy

Just a reminder, here is our school policy regarding photography;

- Parents are welcome to photograph or video record school events in which their child is participating. However, inevitably, these images will include other children – and therefore in consideration of other families' privacy, they must not be publicly displayed or posted on generally accessible websites, such as Facebook, Twitter or YouTube.
- From time to time, we will invite the local press to take photographs of school events
- Also, we publish photographs of school life in our prospectus and on our school website

Please inform us, in writing, if you wish to exclude your child from photographs of this nature. (Please note that we do not publish the names of individual children who appear in these photographs).

Free Fruit – Any allergies

All children in Foundation Stage and Key Stage 1 are offered a free piece of fruit or vegetable at break-times. These include apples, pears, carrots, clementine (or similar), sugar-snap peas, cherry tomatoes and baby cucumbers and other seasonal fruit and veg. Please let your child's teacher know if your child has an allergy to any of these foods.

A nut free school

As we have several children in school who have severe allergies to various types of nuts, we have a no nut policy in school. Our school meals are all nut free and I appreciate your cooperation to ensure that there are no nuts in your children's lunchboxes or playtime snacks. Thank you.

Free School Meals

Every child who is in Foundation Stage, Year 1 and Year 2 are now entitled to a free hot meal every day. If you would like your child to take up this offer you need to order the meals a least one week in advance. The current menu and order form are available from the school office. I would encourage as many of you as possible to give the meals a try, they are delicious!

In addition to the Free School Meals for all children up to Year 2, Free School Meals are still being offered to the those children whose parents are in receipt of benefits. It is really easy for us to check if you are entitled to Free School Meals, we simply need your full name, date of birth and National Insurance number. The school receives additional Pupil Premium funding for every child registered

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for Free School Meals, of up to £1300 a year per pupil who is registered. If you think your child may be entitled to Free School Meals, whatever year they are in, please do get in touch with Jenny in the office who can check for you.

Term Time Holidays

I discourage you, in the strongest possible terms from taking any holiday during term time. I cannot authorise any time off for holiday. It is important that your children are in school for as many of the 180 days of the school year as they can be. Any period of absence has a huge effect on progress and attainment of your children. It is worth noting that the Academy Trust is investigating implementing a policy of fining parents and carers who take their children on holiday during term. It is also worth noting that our whole school attendance percentage has been below the national average for 3 of the last 4 years. This is primarily due to parents taking their children on holiday during term time.

Parking in the village during drop off and pick up times

As we are situated in the middle of beautiful Oxfordshire countryside I appreciate that some parents need to drop off or pick up their children by car. However, when dropping off or picking up your child, please show consideration for the local residents and refrain from blocking driveways or entrances to homes or parking inconsiderately.

Social Media

Hornton Primary School has both a Facebook page and a Twitter feed. You can access both by simply searching 'Hornton Primary School' on either Facebook or Twitter. I will be posting any urgent messages to both these sites as well as our webpage. Using social media is a great way to keep in touch with what happens in school.

With very best wishes,

Matt Green
Headteacher

HORNTON PRIMARY SCHOOL

HANG OUT CLUB BOOKING FORM

MONDAY TO FRIDAY 3:15pm TO 4:30PM

Pupil Name :

Class:

W/C	Please add this terms weeks						
MON							
TUES							
WEDS							
THURS							
FRI							

Please write the name of your child in the box on the date you would like them to attend and return to the office together with your payment, thank you.

Payment is due at the time of booking please.

All sessions are **£3.00** each, please make cheques payable to '**The Warriner Multi Academy Trust**'

Payment enclosed £.....

Signed..... Date.....

HORNTON PRIMARY SCHOOL

BREAKFAST CLUB BOOKING FORM

MONDAY TO FRIDAY 8AM TO 9AM

Pupil Name :

Class:

W/C	Please add this terms dates						
MON							
TUES							
WEDS							
THURS							
FRI							

Please write the name of your child in the box on the date you would like them to attend and return to the office together with your payment, thank you.

Payment is due at the time of booking please.

All sessions are **£3.00** each, please make cheques payable to '**The Warriner Multi Academy Trust**'

Payment enclosed £.....

Signed..... Date.....

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